



An Anthem Company

NEW YORK Provider Communications

Keep your contact information current

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Easily update demographic changes and much more, by simply submitting your updates through Empire BlueCross BlueShield ("Empire") online Provider Maintenance Form. Online update options include: add an address location, name change, tax ID changes, provider leaving a group or a single location, phone/fax numbers, closing a practice location.

Visit the [Provider Maintenance Form](#) landing page to review more.

Important information about updating your practice profile:

- **Change request should be submitted using the online Provider Maintenance Form**
- Submit the change request online. No need to print, complete and mail, fax or email demographic updates
- You will receive an auto-reply e-mail acknowledging receipt of your request and another email when your submission has been processed
- For change(s) that require submission of an updated IRS Form w-9 or other documentation, attach them to the form prior to submitting

You can check your directory listing on the Empire "Find Care". The Find Care tool at Empire is used by consumers, members, brokers, and providers to identify in-network physicians and other health care providers supporting member health plans. To ensure Empire has the most current and accurate information, please take a moment to access Find Care. Go to empireblue.com > select Providers, under Provider Overview, choose Find Care. You can log in as a guest to view how you and your practice are being displayed.

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