

## Digital online scheduling feature now available in the Availity Portal

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The **Appointment Scheduler** application in Availity Payer Spaces is an online appointment-scheduling feature that allows providers to manage appointments with patients that may want to schedule appointments directly. Providers can manage patients' appointment requests and maintain their appointment availability.

Providers can receive new appointment requests from active members, along with important information like the member's ID number, contact information and any special health information they want the doctor to know. Providers can modify or deactivate their availability at any time. Availity users with the role of "Office Staff" can set up physicians in the practice to accept online appointment requests.


Enrollment for **Appointment Scheduler** is easy. To access **Appointment Scheduler** in the Availity portal: Availity > Payer Spaces > Select Payer Tile > Applications

### **Appointment Scheduler** features:

- Manage appointment requests and view physician availability
- Configure appointment availability
- Notification of new visit requests on Availity Notification Center and via email
- Members are notified directly via text or email once appointment is confirmed
- Send patient reminders via the Appointment Scheduler application
- Customize office locations and available times, as well as the types of appointments accepted

Visit the **Appointment Scheduler** application in the Availity portal today.

## Welcome



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